

## CORPORATE AGENCY INFORMATION SHEET

### Company Details

Company Name .....  
(As per Trade License)

Trade License ..... Expiry Date .....

Number City of ..... Country of Registration .....

### Registration

#### For UAE-based companies

RERA Number ..... Tax Registration Number .....  
(Applicable to RERA-certified agencies only)

### Company Personnels

Company Authorized Signatory .....  
(as per passport)

Designation ..... Passport Number .....

Mobile Number ..... Email Address .....

Sales Manager/Sales Director .....

Mobile Number ..... Email Address .....

### Address and Contact Details

Telephone No. .... Mobile No. ....

Email Address .....

..... Office Number/Floor ..... Building Name

Mailing address ..... Street/Area ..... PO Box/Postal Code

..... City ..... Country

### Bank Details

Bank Account Name .....

Bank Account Number ..... IBAN .....

Bank Name ..... Currency .....

Bank Branch ..... Bank Address .....

City ..... P.O Box ..... Swift Code .....

### Documents Required for Registration

- 1. Trade License(for UAE companies) or Memorandum of Association or Shareholders Certificate(for non-UAE companies).
- 2. RERA Certificate (for Dubai-based real estate entities only).
- 3. Latest Passport copy of the Owner or Majority Shareholder/s and/or visa page or residency ID (with signature specimen if the person is the signatory).
- 4. Power of Attorney (in case the signatory is not a licensed member from the company documents.)
- 5. Latest Passport copy and/or visa page or residency ID of the Authorized signatory with signature specimen.
- 6. Broker ID Card of the Signatory (for RERA-based agencies only).
- 7. Valid Tax Registration Certificate (for UAE-companies only).