

Employment Visa Process:

No.	New Employment Visa / Outside Country	Fee / AED
1	Express Offer Letter	279.00
2	Labor Insurance (it may change as per Profession)	209.00
3	Labor Payment (Depends on Company Category)	3555.00
4	Entry Permit - Outside Country	560.00
5	Medical Application Typing	320.00
6	Emirates ID Typing	385.00
7	Contract Submission - Labor	80.00
8	Visa Stamping Normal	610.00
9	Service Fee	100.00
	GARND TOTAL	6098.00

No	New Employment Visa / Inside Country	Fee / AED
1	Express Offer Letter	279.00
2	Labor Insurance (it may change as per Profession)	209.00
3	Labor Payment (Depends on Company Category)	3555.00
4	Entry Permit - Inside Country	1180.00
5	Change status	730.00
6	Medical Application Typing	320.00
7	Emirates ID Typing	385.00
8	Contract Submission - Labor	80.00
9	Visa Stamping Normal	610.00
10	Service Fee	100.00
	GRAND TOTAL	7448.00

No	Renew Employment Visa	Fee / AED
1	Renew Contract Typing	80.00
2	Labor Insurance (it may change as per Profession)	209.00
3	Medical Application Typing	320.00
4	Emirates ID Typing	385.00
5	Visa Stamping Normal	610.00
6	Renew Contract Submission (Depends on Company Category)	3555.00
7	Service Fee	100.00
	GRAND TOTAL	5259.00

Visa Cancellation Process:

No	Visa Cancellation / Inside Country	Fee / AED
1	Cancellation Typing	80.00
2	Cancellation submission	80.00
3	Emigration Cancellation	261.00
4	Service Fee	100.00

No	Visa Cancellation / Outside Country	Fee / AED
1	Emigration Cancellation	361.00
2	Labor Cancellation	80.00
3	Service Fee	100.00

No	Temporary Work Permit	Fee / AED
1	Temporary Work Permit Typing	133.00
2	Temporary Work Permit Submission	80.00
3	Labor Insurance (it may change as per Profession)	209.00
3	Service Fee	100.00

No	Part-time Work Permit	Fee / AED
1	Part-time Work Permit Typing	133.00
2	Part-time Work Permit Submission	80.00
3	Labor Insurance (it may change as per Profession)	209.00
4	Service Charge	100.00

No	Relative/Golden Visa Work Permit	Fee / AED
1	Relative Work Permit Typing	133.00
2	Relative Work Permit Submission	80.00
3	Labor Insurance (it may change as per Profession)	209.00
4	Labor Payment (Depends on Company Category)	332.00
5	Service Fee	100.00

No	Visa Quota	Fee / AED
1	Request for Quota with Inspection	600
2	Request for Quota without Inspection	80
3	Modify quota	80

Note: - If the applicant is Non- skilled labor contract submission at Tawjeeh – **150/- AED**

Labor Payment Details

Category	Payment
1	AED 353
2	AED 1288
3	AED 3555

Required Documents for Employment Visa Processing

- Passport Copy
- Photo
- If skilled employee Certificate with Attested (Home Country and MOFA attest from UAE)
- Company Trade License Copy
- Establishment Card Copy
- Signature Card
- Sponsor Original Emirates ID

Required Documents for Company Establishment New/Renew/Amendment

- Trade License Copy
- MOA (Memorandum of Association)
- Establishment Card Copy
- Sponsor's Passport Copy, Visa Copy and Photo
- Signature Card
- Sponsor Original Emirates ID

INVOICES

- The Parties agree that the invoiced amounts must be paid at the time of work or within 3 days after the Client receives the invoice.

Looking forward to hear from you soon...
Thank you ...

Tabreez Corporate Service Advisor
+971 525647637
+971 565227266

Bank Account Details

Payment by: Cash/Bank Transfer Account Number: 12706664920001
Account Name: Tabreez Document Clearing Serv LLC IBAN No. AE310030012706664920001
Bank Name: ADCB, Al Riggah Branch SWIFT Code: ADCBAEAA060